

## OSWER ENVIRONMENTAL JUSTICE PERFORMANCE MEASURES MATRIX FY 2004-2005

The matrix includes projects from the following OSWER offices:

Federal Facilities Restoration and Reuse Office (FFRRO)  
Office of Brownfields Cleanup and Redevelopment (OBCR)  
Office of Emergency Prevention, Preparedness, and Response (OEPPR)  
Office of Solid Waste (OSW)  
Office of Superfund Remediation and Technology Innovation (OSRTI)  
Office of Underground Storage Tanks (OUST)

**Overarching Goal:** To effectively integrate environmental justice into all EPA strategic planning, program policies, and daily operational activities that results in a measurable benefit to the life of impacted communities

Objective 1. Risk Reduction / Public Health and Environment Protection — *to ensure equal implementation of environmental laws to achieve significant risk reduction which will improve the environment and/or public health of affected communities*

Objective 2. Outreach and Communication — *to provide opportunities for meaningful involvement and ensure effective communication between the Agency decision makers and stakeholders, including all affected communities*

Objective 3. Training — *to provide training for EPA managers and staff to enable them to incorporate environmental justice considerations into their decision-making process*

Objective 4. Federal, State, Local, and Tribal Government Coordination — *to ensure effective coordination across all levels of government to address the environmental and/or public health concerns of affected communities*

Objective 5. Grants and Contracts Administration — *to promote effective and efficient management of all grants and contracts to ensure that the environmental and public health concerns of affected communities are addressed*

Objective 6. Environmental Justice Assessment — *to conduct an assessment of the environmental justice indicators within affected communities as part of the decision-making process*

<b>Objective 1. Risk Reduction / Public Health and Environment Protection — <i>to ensure equal implementation of environmental laws to achieve significant risk reduction which will improve the environment and/or public health of affected communities</i></b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OBCR: In coordination with the Environmental Law Institute, develop a baseline report on how the Brownfields Program is addressing risk reduction, public health, and environmental protection in EJ communities	Publish report and/or posting on OBCR website by Sept 05	Better understanding by OBCR and other internal and external stakeholders, as well as documentation of the impact of the Brownfields Program on addressing risk reduction, public health and environmental protection in EJ communities to determine the effectiveness of the practice	\$360,000  2-year project	Ann Carroll*
OSW: Incorporate EJ into the risk assessment analysis	Determine population density and economic level of questioned area; employ EPA's latest cumulative risk guidance; develop risk assessment frameworks for each project to include EJ-related exposure scenarios (e.g., adult and child exposure scenarios for farmer, fisher, and resident), and if necessary, evaluate additional and relevant exposure scenarios (ongoing); implement exposure scenarios through risk assessment modeling (ongoing)	Technical background documents that address EJ concerns	—	Thea Johnson
OSW: Use GIS data to identify hazardous waste handlers in Indian country.	Handlers are identified; information is shared with EPA Regions and tribes (and States as appropriate). Action is taken to ensure tribal lands and populations are protected.	Tribal populations and natural resources are protected equally.	0.2 FTE	Luke Jones,

<b>Objective 1. Risk Reduction / Public Health and Environment Protection — to ensure equal implementation of environmental laws to achieve significant risk reduction which will improve the environment and/or public health of affected communities</b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OSW: Assist tribal communities in improving hazardous and municipal solid waste management practices; build tribal capacity for implementing waste management plans.	Publish periodic issues of the “Tribal Waste Journal” to inform tribal communities about successful approaches to waste management. Keep tribal web site updated. Distribute the “Tribal MSW Decision Makers Guide” to tribal environmental program managers.	Improved waste management practices in tribal communities help protect public health and the environment.	1.6 FTE/\$75K	Janice Johnson Hope Pillsbury Chris Dege
OSWER: Refine public participation approach into a marketable model; identify state partners; and implement public participation model through partners	Engage state partners (Sept 03); implement the plan and assess the number of states implementing model plan (Sept 03)	Promote EJ approaches in RCRA public participation activities related to permitting	0.25 FTE	Kent Benjamin
OSRTI: Develop outreach materials and educate Hispanics communities on the uses and health effects of mercury	Post the mercury brochure on Internet; implement cooperative agreement with the National Assn. of City and County Health Officials (NACCHO); complete mercury air monitoring study by EPA’s Emergency Response Team (ERT)	Achieve Hispanic community awareness of the hazards related to mercury and actions to avoid or reduce overall health risks; achieve actual reduction in mercury-related incidents (for example, emergency room visits related to mercury poisoning)	0.2 FTE	Karen L. Martin
OUST: Conduct cleanups on high priority sites in Indian Country in FY 04 and FY 05	Conduct site assessments including collecting groundwater samples from existing monitoring wells, install new monitoring wells, and perform corrective action	Identify contamination, take action to eliminate human health exposures and prevent further releases to the environment	0.2 FTE/ \$1.5 million	William Lienesch

**Objective 1. Risk Reduction / Public Health and Environment Protection** — *to ensure equal implementation of environmental laws to achieve significant risk reduction which will improve the environment and/or public health of affected communities*

Activity	Outputs	Outcomes	Estimated Resources	Lead Contact
OUST: Provide compliance assistance to owners and operators and tribal staff in Indian Country	Provide compliance assistance to a total of 1,800 owners, operators and tribal staff in two years	Identify the number of facilities in compliance with leak detection and prevention requirements. Get more facilities in compliance with federal requirements that will result in fewer releases to the environment	0.5 FTE/ \$1 million	William Lienesch

<b>Objective 2. Outreach and Communication — <i>to provide opportunities for meaningful involvement and ensure effective communication between the Agency decision makers and stakeholders, including all affected communities</i></b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
FFRRO: Update the FFRRO website	Update the FFRRO website with the latest developments of the NEJAC FF Working Group (ongoing)		0.1 FTE (update)	Trina Martynowicz
OBCR: Coordinate with the International City/County Managers Association and EJ communities outreach and training on risk communication	At least one risk communication training session per year targeting EJ communities	Communities gain a better understanding of risk communication terminology and may use it to better communicate with the appropriate environmental and health authorities regarding their concerns about the brownfields in their neighborhoods	\$200,000  1-year project	Rey Rivera
OBCR: In coordination with the Center for Public Environmental Oversight , develop a report on school siting on brownfields	Publish report and/or post on OBCR website by Sept 05	Better understanding by OBCR and other internal and external stakeholders, as well as documentation of the impact of siting of schools on brownfields located in EJ communities, to determine the effectiveness of the practice	\$440,000  2-year project	Rey Rivera
OBCR: In coordination with the Brownfields Institute (BI), develop a report on how an EJ community in Anniston, Alabama, overcomes technological and financial difficulties presented by brownfields redevelopment	Publish report and/or posting on OBCR website by Sept 05	Better understanding by the BI stakeholders, OBCR, and other EPA internal and external stakeholders, as well as documentation of how EJ communities can overcome technological and financial difficulties when working with brownfields redevelopment, to be able to apply the lessons learned on similar communities	\$230,000  2-year project	Rey Rivera

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<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OBCR: In coordination with the Purdue University, develop and offer educational outreach and training on how to enhance brownfields redevelopment through community education	At least one workshop per year to an EJ community	Enhancement of brownfields redevelopment through community education and empowerment through the delivery of workshops; effectiveness will be determined by the evaluation results of the sessions and follow-up actions by trained groups	\$1.4 million  4-year project	Nancy Porter
OBCR: Coordinate with the Hazardous Materials Training and Resource Institute through a cooperative agreement to develop outreach and training for communities that have received job training grants	Develop a tool box for communities doing job training programs and at least one workshop per year to an EJ community and small town with a job training grant	Communities with job training programs gain better understanding on how to better implement and manage these types of a program	\$475,000  5-year project	LaKisha Odom
OBCR: Coordinate with the Development Training Institute outreach and training on the need for EJ involvement in multi-stakeholders brownfields redevelopment	At least one workshop per year to be held in an EJ community and small town	Communities gain better understanding of the available processes and options for successful brownfields redevelopment opportunities that may be useful to communicate with the appropriate stakeholders regarding redevelopment options	\$900,000  3-year project	Rey Rivera
OBCR: Coordinate with the National Conference of Black Mayors (NCBM) on outreach and training on Brownfields grants opportunities for EJ communities and small towns	At least one training session per year to an EJ community and small town	Communities gain better understanding of the available processes and options for successful brownfields redevelopment opportunities that may be useful to better communicate with the appropriate authorities regarding redevelopment options	\$500,000  3-year project	Rey Rivera

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<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OSW: Develop a link for communities from OSW e-permitting website.	(a) By October 2003, draft community link from main e-permitting web page. (b) By December 2003, solicit feedback from NEJAC WFSS members and community groups on draft page. (c) By February 2004, incorporate comments and finalize community page.	Communities will be able to better understand the whole concept of e-permitting and learn how they can participate in the process.	0.1 FTE	Karen Randolph (703) 308-8651
OSW: Review comments from stakeholders on proposed rule for Dyes and Pigments (due to go be published November 2003) as related to the risk assessment for the Dyes and Pigments Listing Determination.	By November 2004 address comments received from affected populations (including affected EJ communities).	The affected communities, stakeholders and or general public will become a part of the rule making process regarding Dyes and Pigments Listing Determination.	1.5 FTEs	Thea Johnson OSW/EMRA D 703-308-0050
OSW: Special Emphasis Programs (Black, Hispanic, Asian/Pacific Islander, American Indian) outreach/recruitment activities.	Represent the Agency at 4-5 outreach or recruitment forums that target under represented communities and work with OSW management to encourage a diverse, representative workforce that promotes a tolerant work environment.	Greater participation by members of affected communities in Agency decisions, program development and implementation.	0.8 FTE	Luke Jones Rita Chow Juan Parra Anne Andrews
OSW: Develop and deploy an outreach program on Municipal Solid Waste (MSW) management issues and impacts, including outreach to minority and/or low-income communities	(a) By Sept 2004, outreach materials (e.g., fact sheets, newsletters) are published and disseminated to various affected communities (b) Mechanisms for media dissemination are identified and used (print, radio, TV PSAs) - ongoing	(a) Affected communities and other stakeholders are made aware of municipal solid waste management issues, and the opportunities for public involvement (b) EPA is aware of MSW management issues in affected communities		Thea McManus OSW (703) 308-8738

<b>Objective 2. Outreach and Communication — <i>to provide opportunities for meaningful involvement and ensure effective communication between the Agency decision makers and stakeholders, including all affected communities</i></b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OSW: Backyard Burning	Publish information brochures and initiate backyard burning web site.	Citizens realize dangers of backyard burning and cease using it as a disposal method.	0.3 FTE	Judy Taylor
OSW: Provide funding to the Technical Outreach Services for Communities (TOSC) program to provide technical assistance to EJ communities near RCRA permitting facilities and corrective action facilities	Send request for proposal memo to regions, review proposals, award grant, monitor activities with regions and TOSC staff (annually)	Increased public understanding and empowerment of RCRA permitting and corrective action sites in or near EJ communities	0.2 FTE/ \$110,000	Karen Randolph
OSW: Produce Waste Transfer Station (WTS) siting and design materials for communities	Conduct outreach on WTS siting and EJ impacts (ongoing); produce tribal WTS guide (Sept 03)		0.25 FTE	Janice Johnson, Steven Levy, Chris Dege
OSW: Urban African American outreach	Develop TV and/or print Public Service Announcements (PSAs) (FY 03-04)		0.1 FTE/ \$100,000	Deborah Gallman
OSW: Tribal outreach	update tribal website (ongoing); work with tribal groups (ongoing); host tribal environmental conference (July 04)		1.5 FTE/ \$75,000	Janice Johnson, Hope Pillsbury, Tonya Hawkins, Chris Dege

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<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OSW: Develop outreach materials for Hispanic community	Develop a comprehensive mailing list (Feb 03); distribute consumer outreach products (Sept 03); develop print and radio PSAs to trade journals (Dec 03); exhibit information at conferences (Dec 03); prepare a partnership brochure to widen distribution list (Dec 03)	Establish targeted mailings; track dates of mailings and number of publications distributed; place printed materials in Hispanic markets and run PSAs on Hispanic radio stations; exhibit at Hispanic Chamber of Commerce Conference, state agencies, and businesses; reprint and distribute materials using CD-ROM templates	0.05 FTE	Judy Kane
OSWER: Solicit stakeholder input into OSWER programs and policies	Support NEJAC Waste and Facility Siting Subcommittee research and recommendations development (ongoing); provide staff and resources to NEJAC research efforts (ongoing); provide support to produce recommendations reports (ongoing)	Research conducted; recommendations reports prepared; and OSWER responses to reports prepared	0.25 FTE	Kent Benjamin
OSRTI: In June 2002, EPA formed an advisory panel to make recommendations on (1) the role of the National Priorities List (NPL); (2) the role of Superfund at so called “mega sites;” and (3) measurement of program performance	The report from the National Advisory Council on Environmental Policy and Technology (NACEPT) is expected in Feb 04	Review of the Superfund Program’s current practices, procedures, policies and guidance to address recommendations dealing with (1) earlier and more meaningful involvement of communities in the Superfund process; (2) the Hazard Ranking System and how it addresses EJ concerns; (3) protocols to ensure better communication with affected communities about No Further Remedial Action Planned sites and NPL sites; and (4) performance measures that assess the effectiveness of coordination with community interest	3.0 FTE	Angelo Carasea

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<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OSRTI: Provide the following Superfund tools to assist communities: a) Community Advisory Group (CAG) toolkit; b) Technical Outreach Services for Communities (TOSC); c) Technical Assistance Grant (TAG); d) Superfund Job Training Initiative (SuperJTI); e) Translation Services; f) Societal, Cultural, and Economic Impacts Workshop; g) Ritualistic Uses of Mercury project; h) Academic Institutions, Agencies, Communities Network (ACA-Net)	Publish and communicate outreach materials to EJ communities	Increase capacity of communities to address EJ issues and participate in the decision-making process; establish and sustain mechanism for information exchange, policy development, internal outreach, and periodic accomplishment reports	—	a) Leslie Leahy b) Jennifer Browne c) Freya Margand d) Pat Carey e) Jean Farrell f) Teresa Trainor g) Karen L. Martin h) Pat Carey
OUST: Identify and develop case studies on underground storage tank fields pilots in tribal, socio-economically disadvantaged and/or minority areas	For FY 04, have two case studies written and posted on website; disseminate information through EPA regions, constituent groups, and the trade press; in FY 05, have two more case studies written and posted on website	Affected communities and other stakeholders are made aware of successful approaches to cleaning up and reusing abandoned gas stations	0.1 FTE/ \$2,000	Steven McNeely
OUST: Release an update on <i>Recycling America's Gas Stations</i> that will include a section on socio-economically disadvantaged and/or minority areas through a cooperative agreement with NEMW	By Sept 04 release report and promote findings; OUST will develop and implement an outreach plan to promote the report through FY 05	Affected communities and other stakeholders are made aware of successful approaches to cleaning up and reusing abandoned gas stations in EJ communities	0.05 FTE/ \$10,000	Steven McNeely

**Objective 2. Outreach and Communication** — *to provide opportunities for meaningful involvement and ensure effective communication between the Agency decision makers and stakeholders, including all affected communities*

Activity	Outputs	Outcomes	Estimated Resources	Lead Contact
OUST: Work with regional offices to conduct two petroleum brownfields roundtables in both FY 04 and FY 05	By Sept of 2004 and 2005 respectively, conduct two roundtable discussions each year. OUST will work with regional and state regulators and, if appropriate, community groups to identify appropriate communities and issues to address at these roundtables	Enhance community capacity as local officials and citizens gain the tools and training necessary to meet the petroleum brownfields challenges of cleanup and reuse	0.1 FTE/ \$35,000	Judy Barrows

<b>Objective 3. Training — to provide training for EPA managers and staff to enable them to incorporate environmental justice considerations into their decision-making process</b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OBCR: Coordinate with OSWER EJ Liaison and the Office of Environmental Justice to provide Environmental Justice Fundamental Training for OBCR staff	Offer at least one training session per year to interested OBCR staff who have not taken the training	OBCR staff learn to integrate EJ considerations into daily responsibilities and implement that knowledge	TBD	Rey Rivera, Kent Benjamin
OSW: Assist OSWER's front office and Regions (as requested) in conducting <i>Fundamentals of Environmental Justice</i> training course.	Offer training course to OSWER staff during FY 04-05. Provide assistance to Regions as requested.	By September 2004, approximately 100 OSWER staff will have an increased awareness of EJ and how to incorporate EJ consideration into their daily responsibilities.	0.3 FTE	Karen Randolph
OSW: Work with OEJ to develop and conduct an EJ course for Permit Writers.	By December, 2003 complete Permit Writer's Course.	EJ considerations are factored into the basic process for RCRA-issued permits.	0.2 FTE	Karen Randolph
OSW: Conduct Tribal program awareness events.	(a) Invite Native American speakers to address OSW staff.  (b) Conduct site-visits to Indian reservations for OSW managers.	OSW staff and managers have increased awareness and appreciation for Tribal waste management issues.	0.1 FTE	Charles Reddoor
OSWER: Enhance integration of EJ into OSWER culture	Deliver EJ Training to OSWER management and staff (quarterly);	Number of training sessions held, number of staff trained	0.25 FTE	Kent Benjamin
OSRTI: Conduct Restorative Landscaping training to assist in the cleanup and restoration of the Anacostia River	Train 15 unemployed or marginally employed District of Columbia residents	Individuals with new skills and a cleaner Anacostia River	0.1 FTE	Pat Carey

<b>Objective 3. Training — to provide training for EPA managers and staff to enable them to incorporate environmental justice considerations into their decision-making process</b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OSRTI: Conduct Community Involvement University (CIU) training	More than 200 EPA employees attend CIU	Participants have more skills and capabilities for dealing with community involvement and EJ	0.5 FTE	Leslie Leahy
OSRTI: Conduct EJ training for OSRTI staff	Train 50% of staff by end of FY 04; train entire OSRTI staff trained by end of FY 05	Better recognition, identification, and integration of EJ issues in the staff's area of responsibilities	0.5 FTE	Pat Carey , Freya Margand
OSRTI: Conduct annual National Community Involvement and Training Conference	More than 300 participants in attendance	Opportunities to share knowledge, expertise, and strategies on public participation, including EJ issues; increase participation across the different AA-ships and with other federal, state, tribal, and academia partners; and better informed/trained staff who have increased abilities for promoting EJ	0.5 FTE	Pat Carey
OUST: Tailor existing EJ training course to meet OUST's needs in training headquarter, regional, and state UST/LUST staff	Develop draft training module in FY 04; finalize training module in FY 05	UST/LUST employees learn to integrate EJ considerations into daily responsibilities	0.1 FTE/ \$20,000	William Lienesch , Judy Barrows
OUST: Train OUST staff—promote EJ training to the regional UST/LUST staff and to the state UST/LUST staff	Require all OUST headquarters employees to complete training and encourage all the regional UST/LUST staff and state staff to complete the on-line EJ training; work with the regional offices to provide or promote training to the states	UST/LUST employees learn to integrate EJ considerations into daily responsibilities		

<b>Objective 4. Federal, State, Local, and Tribal Government Coordination — <i>to ensure effective coordination across all levels of government to address the environmental and/or public health concerns of affected communities</i></b>				
<b>Activities</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
FFRRO: Represent FFRRO in the Working Group	Attend annual conference and present FFRRO's activities and EJ efforts (ongoing); participate in regular meetings as the FFRRO federal representative and act as the liaison between the Working Group, EPA, and other federal agencies (ongoing)	Conferences and meetings	0.1 FTE (conference)  0.1 FTE (meetings)	Trina Martynowicz
FFRRO: Gather requested data and information from the Working Group	Conduct research and gather information (ongoing)	Provide necessary information requested from the Working Group	0.15 FTE	Trina Martynowicz
OBCR: Participate in Federal Interagency Working Group on Environmental Justice (IWG)'s meeting as OBCR representative	Brownfields Program concerns are taken into consideration in attended meetings/calls	Lines of communication, coordination, and collaboration are enhanced among EPA headquarters offices and other federal agencies	TBD	Rey Rivera
OBCR: Chair Group C of the IWG Revitalization Projects Task Force	By July 05, the 5 Revitalization Projects assigned to Group C can sustain their partnerships with the coordination and collaboration of the OBCR-chaired task force group and other pertinent agencies	Collaborative partnerships in the affected communities help to build the communities' capacity to address EJ issues of concern with the resource-coordination assistance provided by OBCR-chaired task force group	TBD	Rey Rivera
OBCR: Participate in the Brownfields Federal Partnership discussions/meetings	Brownfields Program concerns are taken into consideration in attended meetings/calls	Appropriate coordination and collaboration exist among state, local, and tribal governments and other stakeholder groups	TBD	Rey Rivera, Tony Raia
OBCR: Work with a Federal Advisory Committee to develop standards on all appropriate inquiry	In early 2004, issue regulation on all appropriate inquiry	Comply with the development of the required regulation with the assistance of a Federal Advisory Committee that includes EJ representatives	TBD	Sven-Erik Kaiser, Patricia Overmeyer

**Objective 4. Federal, State, Local, and Tribal Government Coordination** — *to ensure effective coordination across all levels of government to address the environmental and/or public health concerns of affected communities*

Activities	Outputs	Outcomes	Estimated Resources	Lead Contact
OSW: Coordinate with representatives of Tribal nations to solicit input on EPA decisions potentially affecting tribal communities.	10-15 consultative conversations with tribal representatives.	Tribal communities will have improved waste management practices, thus protecting public health and the environment.  EPA and tribal efforts will be better focused on meeting the needs of tribal communities.	0.2 FTE	Charles Reddoor
OSW: Work with TASWER to develop appropriate training and other assistance materials.	Training and technical assistance materials developed based on analysis of tribal needs.	Tribal communities will have improved waste management practices, thus protecting public health and the environment.	0.3 FTE	Luke Jones Chris Dege
OSW: Chair the “Federal Interagency Solid Waste Work Group”.	Multi-agency coordination on grants to tribes for improved waste management and cleanup/closure of open dumps.	Tribal communities will have improved waste management practices and fewer open dumps, thus protecting public health and the environment.	0.1 FTE	Chris Dege
OEPPR: In annual letter from OEPPR Director to all State Emergency Response Commission (SERC) chairs, encourage the SERCs to work with local emergency planning committees (LEPCs) to promote EJ, using right-to-know information about chemicals in the community	Letter sent to all SERC chairs by Mar 04	LEPCs include EJ considerations in their discussions of local chemical hazards as they prevent and prepare for accidental releases		Bill Finan
OEPPR: Organize and participate in panel discussion of EJ issues and local EJ successes at the 2004 International Hazmat Conference in Texas	Completed panel discussion at Hazmat Conference by May 04	Successful state/local/tribal EJ practices are implemented by different communities		Bill Finan

**Objective 4. Federal, State, Local, and Tribal Government Coordination** — *to ensure effective coordination across all levels of government to address the environmental and/or public health concerns of affected communities*

Activities	Outputs	Outcomes	Estimated Resources	Lead Contact
OSRTI: Strengthen the statement of work (SOW) with the U.S. Army Corps of Engineers (USACE) on the implementation of permanent relocation for communities of concern	Publish SOW that includes necessary tasks for the USACE to perform while implementing successful, permanent relocations, i.e., Advisory Services, outreach, communication, and relocation tasks; website with SOW template will be used by EPA Remedial Program Managers to insert site-specific information on line	Residents relocated by the USACE will be treated respectfully, equitably and will be provided with every opportunity to become meaningfully involved in the Superfund process	1.0 FTE	Pat Carey , Terri Johnson
OUST: Conduct panel discussion at the UST/LUST National Conference on EJ	By Mar 04, conduct a panel discussion at the national conference, attended by 50 states and 15 tribes	To make state regulators aware of the challenges EJ communities face as a result of contaminated and abandoned gas stations in their communities	0.1 FTE/ \$3,000	Lauren Mical

<b>Objective 5. Grants and Contracts Administration — <i>to promote effective and efficient management of all grants and contracts to ensure that the environmental and public health concerns of affected communities are addressed</i></b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
OBCR: Participate in development and review of Brownfields grants guidelines, as well as in the review and selection of grant proposals	By October of each year, Brownfields grants will be awarded to EJ communities	EJ is incorporated into the Brownfields grants award process	TBD	Rey Rivera, Becky Brooks
OSW: Closing open dump grant program	Coordination and outreach with grantees (ongoing)		2.0 FTE/ \$290,000	Chris Dege
OSW: Hazardous waste management grant program for tribes	Coordination and outreach with grantees (ongoing)		0.1 FTE/ \$75,000	Luke Jones
OSWER: Formalize OSWER EJ grant program	Develop OSWER EJ grant program (Apr 03); solicit grant applications (July 03); review applications (Sept 03); announce selections (Dec 03)	Grant plan developed; grant program announced and solicited; proposals accepted; recipients selected	0.25 FTE	Kent Benjamin
OUST: Oversee the contractor (8(a) Alaska Native Corporation) that conducts site assessments in Indian Country	Ensure that the contractor is properly conducting cleanup activities on Indian Lands	To ensure that health and environmental impacts of LUSTs are being addressed properly in Indian Country	1.0 FTE	William Lienesch
OUST: Issue a new contract to provide compliance assistance to tribal staff and owners and operators in Indian Country	Ensure that the contractor is properly advising owners and operators and Tribal staff	To ensure that UST systems in Indian Country is properly operated and maintained, thus minimizing the number and severity of releases	0.5 FTE	William Lienesch

<b>Objective 6. Environmental Justice Assessment — <i>to conduct an assessment of the environmental justice indicators within affected communities as part of the decision-making process</i></b>				
<b>Activity</b>	<b>Outputs</b>	<b>Outcomes</b>	<b>Estimated Resources</b>	<b>Lead Contact</b>
FFRRO: Track and document EJ efforts from the regions; gather regional EJ contacts; send email to regions requesting EJ efforts; and discuss in conference call	Report findings and participate in meetings and conference calls (ongoing)	Documentation of EJ activities in the FFRRO program	0.1 FTE	Trina Martynowicz
OBCR: Work with the regions to define ways in which EJ assessments can be effectively conducted for Brownfields projects	By Dec 04, finalize a strategy on how to effectively conduct EJ assessments on Brownfields projects	The strategy will assist the Brownfields Program to effectively use EJ assessment information to address concerns in EJ areas	TBD	Rey Rivera
OBCR: Documentation of EJ activities in the Brownfields Program	Track and document success stories (ongoing)	Development of a report of successes and posting on the OBCR website	0.7 FTE	Rey Rivera, Jennifer Bohman
OBCR: Represent OBCR on the OSWER Environmental Justice Implementation Steering Committee	Participation in committee meetings and conference calls (ongoing)	Participation in steering committee meetings and conference calls	0.7 FTE	Rey Rivera
OBCR: Evaluate impact of brownfields projects on EJ communities and sensitive populations	Report by contractor on impacts of projects on EJ and sensitive populations (4 <sup>th</sup> quarter FY 03)		0.5 FTE	Rey Rivera
OSW: Conduct a demographic analysis using 2000 Census data (poverty and minority threshold levels) to identify potential EJ communities near RCRA Permitted and Corrective Action facilities.	<p>(a) By February 2004, a general assessment of RCRA permitted and CA facilities near potential EJ communities is completed.</p> <p>(b) A preliminary baseline is established to take back to each Region in order to refine information on locations of actual EJ communities.</p>	Use Demographic analysis to determine if the GPRA progress at RCRA permit universe and CA facilities are at least at the same rate in potential EJ communities as in non EJ communities.	0.3 FTE	Karen Randolph (703) 308-8651

**Objective 6. Environmental Justice Assessment** — *to conduct an assessment of the environmental justice indicators within affected communities as part of the decision-making process*

Activity	Outputs	Outcomes	Estimated Resources	Lead Contact
OEPPR: Analyze chemical accident data from about 15,000 Risk Management Plans (RMP) expected to be submitted by June 2004 to identify any potential EJ issues	Analysis of RMP data by Jan 2005; strategy to address findings by July 2005	Coordinated federal/state/local/tribal/ industry actions to address EJ issues near RMP facilities	\$50,000	Bill Finan
OUST: Work with the states to identify the percentage of LUST sites located in EJ communities	National percentage of LUST sites across the country that are in EJ communities	Determine whether EJ communities are disproportionately impacted by LUST sites	0.1 FTE/ \$25,000	Sammy Ng